

JOB PROFILE – DEPUTY DIRECTOR POLICY, MONITORING & RESEARCH

Organization	NACC
Job Title	DEPUTY DIRECTOR POLICY, MONITORING & RESEARCH
Reports to	Chief Executive Officer
Grade	NACC 2
Department	POLICY, MONITORING & RESEARCH
Business Purpose/Objective	<p>The post holder is charged with the responsibility to support the Council’s mandate to provide policy and strategic direction, coordinate research and strategic information, monitor and evaluate program implementation, and mobilize resources for the national HIV and sexually transmitted infections (STI) response.</p> <p>He/she is expected to generate strategic information that leverages cutting-edge information systems and technological innovations to secure an enabling policy, programming and resource mobilization environment for the country’s HIV and STI response.</p>
Core functions	<p>The core function is to provide oversight and stewardship for the departmental level to;</p> <ol style="list-style-type: none"> a) Develop and review HIV and STI-related policies and strategic directions. b) Develop and implement effective HIV and STI-related performance monitoring and evaluation (M&E) frameworks. c) Identify gaps, develop and execute the HIV and STI-related research/knowledge management agenda. d) Provide HIV and STI-related strategic information to develop and implement evidence-based programmes. e) Utilize HIV and STI-related strategic information for resource mobilisation, resource allocation for efficiencies, effectiveness and impact f) Provide oversight on creation of mechanisms for KASF implementation review by counties and other partners
Responsibilities	

	<ul style="list-style-type: none"> ▪ Oversee the development of HIV and STI-related policy and strategic frameworks. ▪ Generate evidence to advise on HIV and STIs programming in line with strategic objectives. ▪ Oversee the development, implementation and review of innovative technologies and information systems to support the efficient and cost-effective implementation of evidence-based HIV and STIs programs. ▪ Spearhead design and delivery of sector-wide impact assessments along programme strategic objectives. ▪ Develop, implement and review monitoring and evaluation (M&E) frameworks, systems and procedures for tracking HIV and STIs program implementation and resources. ▪ Oversee an up to date knowledge management repository for the Council in line with national and county HIV strategic objectives. ▪ Create effective mechanisms for coordination of the implementation, review of HIV and STI-related policies and strategies. ▪ Generate and utilize strategic information in support of other NACC Departments to implement evidence-informed programs. ▪ Establish and operational of HIV and STIs strategic information working and coordination groups. ▪ Provide leadership and supportive supervision to staff within the department.
<p>Educational</p>	<ul style="list-style-type: none"> • Postgraduate degree in epidemiology, public health, social sciences, economics, statistics, or closely related field. • Bachelor’s degree in public health, medicine, epidemiology, medical statistics, health economics, policy, or closely related field. • PhD is an added advantage.
<p>Experience</p>	<p>Minimum of ten (10) years’ leadership experience in development and implementation of HIV-related policy and strategy, M&E, research coordination and programme implementation.</p>
<p>Key competencies</p>	<ul style="list-style-type: none"> • High level understanding of the status of HIV and the response in Kenya. • Understanding of human rights-based approaches in strategy development. • Experience in HIV research, programmes implementation, monitoring and evaluation. • Evidence of scientific publications in peer-reviewed journals • Experience in developing HIV and STIs-related strategies, policies and guidelines • Fluency in written and verbal communication including in cross-cultural contexts. • Ability to coordinate multi-sectoral partnerships and engagements • Experience in implementing, monitoring and conducting research in programmes targeting vulnerable and marginalized communities