



INTERNSHIP OPPORTUNITIES AT THE NACC

The National AIDS Control Council (NACC) is a state Corporation whose mission is to provide policy and strategic framework for mobilizing and coordinating resources for the prevention of HIV transmission and provision of care and support to the infected and affected people in Kenya. More details of our mandate and contacts can be found in the website www.nacc.or.ke The NACC has declared the following internship Opportunities in the different NACC Divisions.

The programme aims at providing the youth an opportunity for on-the-job experience to build upon skills learned at school and for professional development hence, enhance their employability.

S. No	DIVISION OF ATTACHMENT	Number Required	Required Qualification
1	Management Information System (MIS)	1	A Bachelor Degree in IT/Computer Science.
2	Legal Services	1	Bachelor of Laws Degree LL.B
3	Policy and Strategy	2	Graduates of Economics/Strategic Management/Project Management/Public Policy Analysis
4	Performance Management	2	Graduate of Project management , Monitoring and Economics
5	HR & Admin	1	Bachelor's Degree in HR related field (B Com in HR, Business Admin-HR, BSC-HR) or Higher Diploma in HR or CHRP
6	County Support (Head Quarters Nairobi)	1	Bachelor's Degree in Health or Project Management
7	County Support (Regional Offices)	7	Bachelor's Degree in Health or Project Management
8	Finance	1	Completed CPA Part III (section 6) or B.Com Accounting.
9	Technical Support	3	Graduates in Public health with sub-specialization in Project management and development studies
10	Stakeholder Coordination	1	Bachelor's Degree in Community Development or Social work or Project management or public health.

11	Procurement	1	Bachelor's Degree in Procurement or Supply Chain
12	Communication	1	Bachelor's Degree in Communication, Mass Communication, Journalism or Media Studies
13	Internal Audit	1	Bachelor's Degree in Accounting/Finance
14	Research	3	Bachelor's Degree in Social Sciences or Biomedical Services or Public Health or Epidemiology
15	Monitoring & Evaluation	1	Bachelors in Epidemiology or monitoring and Evaluation
16	HIV Investment	1	Bachelor's Degree in Economics, Business Administration or Finance
BEYOND ZERO SECRETARIAT			
17	Monitoring & Evaluation	1	Bachelors in Epidemiology or monitoring and Evaluation
18	HR & Admin	1	Bachelor's Degree in HR related field (B-Com in HR, Business Admin-HR, BSC-HR) or Higher Diploma in HR or CHRP-K
19	Communication	1	Degree in Communication, Mass Communication, Journalism or Media Studies

Other requirements the successful Interns will be required to have in line with the Internship Policy and Guidelines for the Public Service:

1. Valid certificate of good conduct
2. Personal accident insurance cover for the internship period
3. Copy of PIN certificate
4. National Identity Card (ID) or copy of Passport
5. Two (2) colored passport size photos
6. Bank Account Details

Eligibility and Duration of Internship

Be unemployed Kenyan graduates of Degree and Diploma programmes from recognized training institutions. The candidates must have completed and been awarded their Degrees/Diploma Certificates and have not been exposed to work experience related to their area of study. Those that have benefited from such programs (including Attachments) at the NACC and any other public Institution will equally not be considered.

The above positions are on a three (3) Month strictly non-renewable contract. The individuals recruited shall be expected to be of high integrity.

Qualified Kenyan **GRADUATES** are invited to submit application letters together with up to date CVs, copies of certificates, testimonials, names and contacts of three referees. Applicants are also required to fill application forms which can be downloaded from the NACC website. All these should be in sealed envelopes and addressed to the undersigned by 5:00 p.m, **Wednesday, March 20, 2019.**

NACC is an equal opportunity employer and does NOT discriminate any applicant on the basis of their HIV status, ethnic background, sex, religion, disability, or marital status yet is attentive to gender, regional and ethnic balance. Only shortlisted candidates will be contacted. Canvassing will lead to automatic disqualification.

**The Chief Executive Officer
National AIDS Control Council
Landmark Plaza 9th Floor
P.O. Box 61307, 00200
Nairobi
KENYA**